

Tennessee Department of Human Services  
Division of Family Assistance  
Field Management Director 1 (FMD1)

The Tennessee Department of Human Services is announcing a vacancy for a Field Management Director 1 (FMD1) position. The vacancy is within the Division of Family Assistance and is responsible for oversight and leadership in the Department's District 7 for approximately 32 professional and support level positions in Madison County. The FMD1 reports to the Field Management Director 2 and is responsible for all aspects of field operations. This includes administrative responsibilities ranging from matters involving grounds/facilities to a human resources component. The primary responsibilities center on the administration of the division's two major programs; Families First (TANF) and the Supplemental Nutrition Assistance Program (SNAP).

A candidate must possess strength in strategic thinking, staff coaching/development, program administration, and process design/implementation. This position serves a rural district, understanding this cultural element is a must. The department is seeking a candidate with a proven ability to forge strong relationships with both staff and community partners. The FMD1 must maintain a focus on continuous quality improvement, be performance driven, provide rapid response problem solving, and manage staff relationships in such a way to promote individual and professional growth amongst the team.

To be eligible to apply for this position an applicant:

- Must possess a Bachelor's degree in a social sciences field such as social work, psychology, public administration, etc. However, a Master's degree in the same is preferred.
  - Substitution of Experience for Education: Any teaching or training experience or any remaining professional experience may be substituted for the required education, on a year-for-year basis, to a maximum of four years.
- Must be able to demonstrate the ability to foster teamwork and progress toward a stated vision with a large scale workforce.
- Must have exceptional written and verbal skills, including presentation and public speaking skills
- Must possess a strong emotional intelligence that aids in successful interpersonal/professional relationship.

Interested applicants should submit their resumes to [Linda.Harville@tn.gov](mailto:Linda.Harville@tn.gov) no later than Friday December 23rd, 2016.

***Pursuant to the State of Tennessee's policy of nondiscrimination, The State of Tennessee Department of Human Services does not discriminate based on race, sex, religion, color, creed, pregnancy, national or ethnic origin, age, disability, or military services in its policies, or in the admission or access to, or treatment or employment in, its programs, services or activities.***